



The **IHS – Institute for Advanced Studies** in Vienna is a leading non-university research institute that creates empirically based knowledge on significant economic and social challenges of our time. It delivers excellent applied basic research and impartial scientific policy advice, combining economic and social science perspectives. IHS is looking to fill the following position in the Research Group “**Education**”

Student Assistant (f/m/d) part-time (17,5h/week)

The research group led by **Dr. Mario Steiner** is looking for competent reinforcement for two of the group's projects in particular - the scientific management of the Austrian Socio-Economic Panel and the evaluation of the school pilot for economic education. These projects focus on quantitative but also qualitative methods. Both projects contribute to basic research as well as to the concrete practical design of reform measures. As a student assistant, you will work closely with the project and research group leaders and provide support in particular through:

- Literature research
- Data collection and processing
- Assisting with the writing of project reports, presentations and publications
- Taking minutes of meetings and organizing events

About you

- Ongoing social science studies (preferably at the end of a Bachelor's- or beginning of a Master's degree)
- Experience in working with the statistical software R
- Accuracy at work, especially with data and texts
- Ability to present complex content in writing in German and English
- Very good command of MS Office programs (Word, Excel, PowerPoint)
- Efficient, independent, reliable and team-oriented way of working

What we can offer you

- Inspiring environment in a motivated, committed and collegial team
- Strong involvement in the activities of the research group
- Excellent opportunities for further career development due to our strong position in both research and science-based policy advice
- A non-discriminatory working environment with respectful cooperation
- Flexible working time arrangements and the option of mobile working, IHS is a certified family-friendly employer
- A great location set in the heart of Vienna and a fully operating infrastructure

The monthly salary for the advertised position is based on the FWF scheme for student assistants and amounts to € 1,137.15 gross for a 17,5-hour week, paid 14 times per year.

The position is to be filled on February 1, 2025. The initial contract period is 6 months, with the possibility of an extension (a maximum of 2 years in total).

IHS is an equal opportunity employer striving to promote diversity. In order to increase the number of women in research positions, we specifically encourage qualified women to apply.

Interested?

Please submit your application (including CV, letter of motivation, education and training certificates) by **January 15, 2025**, only via e-mail to Stefanie Jaksch, contact person for questions, at application@ihs.ac.at.

We will protect your personal data during the application process. Please read our data protection regulations in the application process carefully [here](#) before you submit your data to us.